

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SUMMARY OF SALES, COLLECTIONS AND REMITTANCES
SPECIAL TRUST FUND-788 NCRC-V

PROJECT: Makapuno Project

MONTH: November 2021

I. SALES DURING THE MONTH

| | |
|-----------------|------------------|
| 1. Cash Sales | <u>65,380.00</u> |
| 2. Credit Sales | <u>0.00</u> |
| 3. Total Sales | <u>65,380.00</u> |

II. ACCOUNT RECEIVABLES

| | |
|---|-------------|
| 1. Balance, beginning of month | <u>0.00</u> |
| 2. Add: Credit sales this month | <u>0.00</u> |
| 3. Total receivables this month (1 + 2) | <u>0.00</u> |
| 4. Less: Collections during this month | <u>0.00</u> |
| a. Cash | <u>0.00</u> |
| b. JV's and OR's | <u>0.00</u> |
| 5. Balance end of month | <u>0.00</u> |

III. COLLECTIONS AND REMITTANCES DURING THE MONTH

| | |
|---|------------------|
| 1. Cash on hand, beginning of month | <u>0.00</u> |
| 2. Add: Cash sales (1.1) | <u>65,380.00</u> |
| 3. Collection of accounts receivable (1.4) | <u>0.00</u> |
| 4. Unreported income for the month of _____ | <u>0.00</u> |
| 5. Total cash during the month (1 + 2) | <u>65,380.00</u> |
| 6. Less: Remittances to the cashier | <u>65,380.00</u> |

| Date | OR No. | Amount |
|------------|--------------|------------------|
| 11/11/2021 | VSU Fund 164 | 8,300.00 |
| 11/17/2021 | VSU Fund 164 | 6,800.00 |
| 11/18/2021 | VSU Fund 164 | 36,280.00 |
| 11/25/2021 | VSU Fund 164 | 14,000.00 |
| Total | | 65,380.00 |


IV. CASH ON HAND, END OF THE MONTH

0.00

PREPARED BY:

CERTIFIED CORRECT:

ATTESTED BY:


JERREL ANN L. LAGITAO
In-Charge

MARISEL A. LEORNA

ARGINA M. POMIDA

VERIFIED CORRECT:

RECOMMENDING APPROVAL:

MARIA TERESA A. CRUZ
Internal Audit

DILBERTO O. FERRAREN
VP, PRGEA

APPROVED:

JUNE LILIA KIRONG
State Auditor

EDGARDO E. TULIN
President