



February 24, 2022

MARIA ROBERTA S. MIRAFLOR

Office of the Head of Records & Archives
Visayas State University
Visca, Baybay City, Leyte

Dear Ms. Miraflor:

Good day! The following faculty of the Department of Business and Management hereby authorize Mr. Alan M. Piamonte to process and claim the copy of my Service Records and Request of Information on Summary of TPES for QCE purpose from your Office. Thank you very much. Attached are the photocopy of my ID.

Very truly yours,

JOVIEL R. TEVES
Faculty