



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR

**STRATEGIC RESEARCH AND  
DEVELOPMENT STUDIES**

03 April 2024

**Dr. Prose Ivy G. Yepes**  
President  
Visayas State University  
Visca, City of Baybay, Leyte

Dear **Dr. Yepes**,

A pleasant day to you!

We seek permission to undertake team building activities on April 8, 2024 (Monday) instead of April 13, 2024 (Saturday) in Inopacan, Leyte.


Our original choice of date was April 8, 2024. However, the CME faculty consultation with you was scheduled on this date, prompting us to postpone our team building event to April 13, 2024, which you approved (please see attachment).

The rescheduling of the CME faculty consultation from April 8, 2024 to April 3, 2024 motivated us to reconsider our original schedule as we have domestic chores and community activities to attend to during weekends.

Your favorable approval of our request to undertake team building activities on April 8, 2024 on official time is highly appreciated.

Thank you very much for supporting the personal and professional development endeavors of the VSU staff.

Very truly yours,

  
**LILIAN B. NUÑEZ**  
Director, ISRDS

Approved:

**PROSE IVY G. YEPES**  
President



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