



## CLEARANCE

**INSTRUCTION:**

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
18-1-00961	NAYRE	DIANNA MARIE	MORQUIANDOS	BSCEM - IV

Home Address : BRGY. HIPUNGO, BAYBAY CITY, LEYTE  
 Telephone Number : \_\_\_\_\_  
 Cellphone Number : 0909164 7905  
 Number of Semester in VSU: \_\_\_\_\_ ☒ Graduating [ ] Not Graduating  
 Date Admitted in VSU : \_\_\_\_\_ Last term enrolled in VSU: \_\_\_\_\_

Date: \_\_\_\_\_

**The University President**

Visayas State University  
Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

MARIA ROBEYN A. INSIG  
 Signature of Academic Adviser  
 Over Printed Name

[Signature]  
 Signature of Student

**REASONS FOR CLEARING**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Graduating (Specify degree/course) <u>BS-CHEMISTRY</u> | <input type="checkbox"/> Financial difficulty         | <input type="checkbox"/> Accepting an outside job    |
| <input type="checkbox"/> Can't get along with students                                     | <input type="checkbox"/> Low academic grades          | <input type="checkbox"/> Other reasons (write below) |
| <input type="checkbox"/> Can't get along with teachers                                     | <input type="checkbox"/> Poor/Failing health          | <u>Transfer to other school/university</u>           |
| <input type="checkbox"/> Death of parent or guardian                                       | <input type="checkbox"/> Find academic work difficult | _____  |

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

**Signature Over Printed Name**

- |  |   |  |
|--|---|--|
| 1. <u>ELIZABETH S. QUEVEDO</u><br>Department Head                                    | 4. <u>VICENTE A. GILOS</u><br>Chief Librarian         | 7. <u>MANOLO B. LORETO</u><br>Dean of Students     |
| 2. <u>MA. THERESA P. LORETO</u><br>College Dean<br>(for Undergraduate Students only) | 5. <u>QUEEN-EVER Y. ATUPAN</u><br>Cashier             | 8. <u>EDGARDO E. TULIN</u><br>University President |
| 3. _____<br>Graduate School Dean<br>(for Graduate Students only)                     | 6. <u>MARWEN A. CASTAÑEDA</u><br>University Registrar |  |

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.