

**DAILY TIME RECORD****CHERRY N. ROLA**

Name

For the month of December 01 - 24, 2021Official hours for arrival  
and departureRegular days \_\_\_\_\_  
Saturdays \_\_\_\_\_

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	8:30	12:00	1:00	5:30		
2	8:30	12:00	1:00	5:30		
3	8:30	12:00	1:00	5:30		
4	<b>SATURDAY</b>					
5	<b>SUNDAY</b>					
6	8:30	12:00	1:00	5:30		
7	8:30	12:00	1:00	5:30		
8	<b>HOLIDAY</b>					
9	8:30	12:00	1:00	5:30		
10	8:30	12:00	1:00	5:30		
11	<b>SATURDAY</b>					
12	<b>SUNDAY</b>					
13	8:30	12:00	1:00	5:30		
14	8:30	12:00	1:00	5:30		
15	8:30	12:00	1:00	5:30		
16	<b>CLASSES SUSPENDED</b>					
17	<b>CLASSES SUSPENDED</b>					
18	<b>SATURDAY</b>					
19	<b>SUNDAY</b>					
20	8:30	12:00	1:00	5:30		
21	8:30	12:00	1:00	5:30		
22	8:30	12:00	1:00	5:30		
23	8:30	12:00	1:00	5:30		
24	8:30	12:00				
25						
26						
27						
28	<b>TEACHER'S LEAVE</b>					
29						
30						
31						

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Verified to the prescribed office  
hours

**JETT C. QUEBEC**  
In-Charge

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