



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR  
**STRATEGIC RESEARCH AND  
DEVELOPMENT STUDIES**

May 30, 2024

**Dr. Prose Ivy G. Yepes**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**  
Vice President-Academic Affairs  
VSU, Visca, City of Baybay

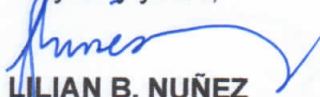
**Dear Dr. Yepes:**

I would like to designate, **Ms. Gina A. Delima** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on June 3-7, 2024 or until my return. I will be on official travel to Cebu City to attend the Mid-Term Review for Inclusive Value Chain Project on the said dates.


As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the abovementioned date.

Thank you and regards.

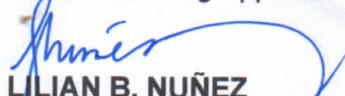
Very truly yours,

  
**LILIAN B. NUÑEZ**  
Director

Conforme:

  
**GINA A. DELIMA**  
Asst. Professor III

Recommending Approval:

  
**LILIAN B. NUÑEZ**  
Dean, CME

**ROTACIO S. GRAVOSO**  
Vice President-Academic Affairs

APPROVED:

**PROSE IVY G. YEPES**  
President



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