

# VISAYAS STATE UNIVERSITY

Baybay City, Leyte

## SUMMARY OF SALES, COLLECTION, AND REMITTANCES

PROJECT: Eco-FARMI DEMO FARM Seedbank C

MONTH: OCTOBER 2024

I. SALES DURING THE MONTH:		
1	Cash Sales	4,600.00
2	Credit Sales	
3	Total Sales (1 + 2)	4,600.00
II. ACCOUNT RECEIVABLES:		
1	Balance, beginning of month	23,670.00
2	Add: Credit Sales this month	
3	Total receivables this month (1 + 2)	23,670.00
4	Less: Collections during the month	0.00
a. Cash/O.R.'s #		
<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
Total: 0.00		
b. JV's and O.R.'s #		
5	Balance, end of month (3 - 4)	23,670.00
III. COLLECTIONS AND REMITTANCES DURING THE MONTH:		
1	Cash on hand, beginning of month	0.00
2	Add: Cash sales (I.1)	4,600.00
	Collection of accounts receivable (II.4)	0.00
3	Total cash during the month (1 + 2)	4,600.00
4	Less: Remittances to the cashier	4,600.00
<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
18-Oct	697004	4,600.00
Total: 4,600.00		
5	Cash on hand, end of month (3 - 4)	0.00

Prepared by:

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Verified Correct:

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