



VISAYAS
STATE UNIVERSITY

ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

May 21, 2025

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Suzette B. Lina**
Dean, Faculty of Agriculture & Food Sciences

Dear **Dr. Yepes**:

The Eco-Farm and Resource Management Institute (Eco-FARMI) will conduct a team building at Digyo Island Inopacan, Leyte on May 30-31, 2025. The purpose of this activity is to enhance the unity and camaraderie of our faculty and staff and to share common views on how we can contribute to the university's goals and development.

In this regard, we would like to request permission from you to allow us to do such activity on official time and use the university vehicle.

Very truly yours,


JEROME O. ARRIBADO
Head, Eco-FARMI

Recommending Approval:

SUZETTE B. LINA
Dean, Faculty of Agriculture & Food Sciences

Approved:

PROSE IVY G. YEPES
President



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