



November 29, 2021

Dr. Edgardo E. Tulin  
President  
Visayas State University

Thru: Dr. Beatriz S. Belonias  
Vice President for Academic Affairs and  
Chairman, Academic Personnel Board

Dear Sir:

The DoPAC Personnel Committee strongly requests for the hiring of one (1) part time Instructor for the 2<sup>nd</sup> Semester, AY 2021-2022 to handle chemistry courses that may be requested to be offered.

Attached is the tentative Faculty Projected Work Load for the 2nd Semester, AY 2021-2022.


May this request merit your prompt attention. Thank you.

Respectfully yours,

  
**ELIZABETH S. QUEVEDO, PhD RCh**  
Chair, DPC

  
**JACOB GLENN F. JANSALIN, MS RCh**  
Member, DPC

  
**VIVIAN POLE-LINA, RCh**  
Member, DPC

  
**FELIX M. SALAS, PhD RCh**  
Member, DPC

  
**MARIA ROBELYN A. INSIK, MEd RCh**  
Member, DPC

Recommending Approval:

  
**MA. THERESA P. LORETO**  
Dean, CAS

**BEATRIZ S. BELONIAS**  
VP for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President