



DEPARTMENT OF FOREST SCIENCE

Visca, Baybay City, Leyte, PHILIPPINES Phone: 563-7552 local 1026 Email: forestscience@vsu.edu.ph Website: www.vsu.edu.ph

January 17, 2022

Dr. BEATRIZ S. BELONIAS Vice President of Academic Affairs Visayas State University Visca, Baybay City, Leyte

Dear Ma'am:

Respectfully submitting to your office the expected date of reporting of the DFS Faculty on Teacher's Leave status as indicated below:

Name of Faculty	Leave status	Reporting date
Dr. Renezita S. Come	Teacher's Leave	January 10, 2022
Dr. Justino M. Quimio	Teacher's Leave	Not yet reported

For your information and reference.

Very truly yours,

ANATOLIO N. POLINAR Head, DFS

Noted by:

DENNIS P. PEQUE Dean, CFES

BEATRIZ S. BELONIAS Vice President of Academic Affairs



Page 1 of 1 FM-VSU-03 v0 05-04-2020