



January 24, 2023

**NICK FREDDY R. BELLO**

OIC-Head, Office of the Head of Accounting  
Visayas State University  
Baybay City, Leyte

Thru: **CHIZKA MAE M. ESTALLO**

Remittance In-charge  
Office of the Head of Accounting

Dear Sir:

The following employees as listed below hereby authorize Mr/ Ms. Jonel H. Ababat to act on their behalf to get the BIR Form 2316 - Certificate of Compensation Payment/Tax Withheld from your office.

No.	Name (Last Name, First Name, Middle Initial)	Signature
1	DHENBER C. LUSANTA	
2	ARRIBADO, JEROME O.	
3	GABUNADA, FE M.	
4	VILLAREMO, MAREJEN A.	
5	BALDOS, ODELO B.	
6	PAGALAN, LILIBETH VICTORIA V.	
7	VALDEVIESO, GELBERTO P.	
8	MACAPANAS, REYNANTE G.	
9	GARCIA, PASTOR P.	

Please acknowledge receipt hereof.

Very truly yours,

**DHENBER C. LUSANTA**  
OIC Director, Eco-FARMI