

# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Tracking No.:

## PURCHASE ORDER

Supplier : <b>P' LAVA HUT CATERING SERVICES</b>	P.O No: <b>PO-STF-MOOE-2024-08-0585</b>				
Address : Upper Utod, Brgy. Guadalupe, Baybay City, Leyte	Date: <b>2-Aug-24</b>				
TIN:	PR No: <b>2024-07-30-00001</b>				
	Mode of Procurement: <b>NP-SVP</b>				
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <b>VSU-Main Campus, Visca, Baybay City, Leyte</b>	Delivery Term: <b>FOB - VSU Main Campus</b>				
Date of Delivery: <b>Within 30 calendar days upon receipt of P.O.</b>	Payment Term: <b>As per cost of items delivered</b>				
Item No.	Description	Unit	QTY	Unit Cost	Amount
	<b>August 15, 2024 (Investiture Day)</b>				
1	Cocktails with Pica Foods	pax	650	100.00	65,000.00
	<b>Purpose:</b> For the conduct of the Investiture Rites or the 7th VSU President.				
	<b>Intended: OVPAA (R.S. Gravoso)</b>				
TOTAL:					<b>65,000.00</b>
Total Amount in Words: <b>SIXTY FIVE THOUSAND PESOS ONLY</b>					
Very truly yours,  Conforme:  _____ Supplier's signature Over Printed Name  _____ Date					
Fund Cluster: _____  Funds Available: _____  <b>NICK FREDDY R. BELLO</b> <i>Head, Accounting Division</i>			ORS/BURS No. : _____  Date of ORS/BURS: _____  Amount: _____		