



ACCOMPLISHMENT REPORT

January 31, 2022

(Period covered)

This is to certify that the undersigned Chona A. Brit was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
January 31, 2022	Answered emails, scheduled group guidance sessions (0.08 x 40)	3.20
	Conducted Group Guidance Session to applicants for Shifting (2 sessions at 1.5 hours)	3
	Edited Profile of SLT Applicants requested by Ms. Nancy Elaco (power point slides) 0.17 x 11 applicants	1.87
	TOTAL OUTPUT POINTS DELIVERED	8.07

Total Points to be delivered during WFH (No. of days x 8 hrs) = 8 points

Less: Total Output Points accomplished/delivered = 8.07

Number of hours (undertime) (0)

Submitted by:

CHONA A. BRIT

Name of Employee/Faculty

Recommending Approval:

MANOLO B. LORETO, JR.
Dean of Students

Approved:

ALELI A. VILLOCINO
VP for Student Affairs and Services