

Supplier : VSU BALAY-ALUMNI		P.O No: TF-2022-05-0267			
Address : VSU, Visca, Baybay City, Leyte		Date: May 23, 2022			
TIN:		P.R No.: TF-2022-05-0556			
		Mode of Procurement: Shopping-A			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus		Delivery Term: FOB-VSU Baybay			
Date of Delivery: As per needed by the end-user		Payment Term: As per cost of room accomodation rendered			
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	units	Room accomodation (good for 2-3 person per room)	2	700.00	1,400.00
xx					
		Purpose: For M and E site visit of DOST-PCAARRD. Intended: TBI			
TOTAL:					1,400.00
Total Amount in Words: ONE THOUSAND FOUR HUNDRED PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.					
Very truly yours,					
Conforme:		<u>EDGARDO E. TULIN</u> President			
_____ Supplier's signature Over Printed Name					
_____ Date					
Fund Cluster: _____ Funds Available: _____	ORS/BURS No. : _____ Date of ORS/BURS: _____ Amount: _____				
<u>NICK FREDDY R. BELLO</u> (OIC) Head, Accounting Division					