

DAILY TIME RECORD  
JADINA, ELIA MAURY C.  
(NAME)

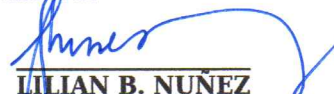
For the month of  
December 1 - 31, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	8:06	12:03	12:27	5:13	6mins	7hrs 54mins
3-TUE	8:00	12:07	12:13	5:03		8hrs
4-WED	7:57	12:03	12:43	5:16		8hrs
5-THU	7:48	12:05	12:46	7:54		8hrs
6-FRI	7:59	12:02	12:40	5:09		8hrs
7-SAT						Off
8-SUN						Off
9-MON	8:01	12:03	12:17	5:09		8hrs 54mins
10-TUE	8:01	12:42	12:54	5:18		9hrs 5mins
11-WED	7:51	12:02	12:22	5:06		8hrs 55mins
12-THU	7:55	12:00	12:04	5:01		9hrs 2mins
13-FRI	8:01	12:04	12:31	5:05		8hrs 37mins
14-SAT						Off
15-SUN						Off
16-MON	6:57	12:03	12:21	5:07		8hrs
17-TUE	7:52	12:00	12:04	5:06		8hrs
18-WED	7:47	12:03	12:09	5:01		8hrs
19-THU	7:46	12:44	12:54	5:19		8hrs
20-FRI	8:18	12:02	12:06	5:12	18mins	7hrs 42mins
21-SAT						Off
22-SUN						Off
23-MON	TEACHER'S LEAVE					Absent
24-TUE						Holiday
25-WED						Holiday
26-THU	TEACHER'S LEAVE					Absent
27-FRI	TEACHER'S LEAVE					Absent
28-SAT						Off
29-SUN						Off
30-MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
ELIA MAURY C. JADINA

VERIFIED as to prescribed office hours

  
LILIAN B. NUÑEZ  
Department Head  
Institute for Strategic Research & Development Studies

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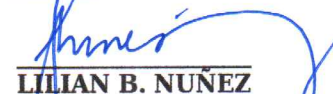
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