



18 February 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
Vice President for Research,
Extension & Innovation

Dear **Dr. Tulin**:

Due to my compulsory retirement effective 24 February 2022, I would like to recommend the appointment of **Engr. Eldon P. De Padua** as the **new Project Leader** of the on-going project entitled: *“Development of a Solar-based Evaporative Cooling System for Intermediate Field Storage of Fruits and Vegetables”* without honorarium effective January 1, 2022 to December 31, 2022 chargeable to project code: **CC18.RE.03.1719** unless sooner terminated due to lack of funds.

As a Project Leader, he is expected to perform and implement the following responsibilities and project activities for this year with appropriate workload unit equivalent:

1. **Provide** leadership in the implementation of the project activities this year with focus on the study on the *“Automation of the Water Supply System of the Solar-Based Evaporative Cooler for Intermediate Vegetable Storage”*;
2. **Complete** the installation of the water supply automation system for the evaporative cooler using solar energy;
3. **Evaluate** the technical performance of the evaporative cooler using the developed water supply automation system;
4. **Promote** the solar-based evaporative cooling system in selected vegetable growing areas;
5. **Submit** regularly quarterly and annual accomplishment reports to OVPREI through the Project Leader.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the Project Leader, RERC Center Director, and the Vice-President for Research, Extension, and Innovation (VPREI).

Very truly yours,

ROBERTO C. GUARTE
Project Leader

Conforme:

Certified funds available:

ELDON P. DE PADUA

DABE Faculty Member and
new RERC Director

ALICIA M. FLORES

Head, Budget Office

Endorsed by:

ROSA OPHELIA C. VELARDE

Director for Research

Recommending Approval

MARIA JULIET C. CENIZA

Vice President for Research, Extension
and Innovation

cc: OVPREI-VP
OVPREI-RPO
Head, Budget Office
Director, RERC
Researcher – Engr. EPDePadua
RSPPRO
File – RERC