



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
AGRONOMY

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement is made and entered into by and between:

VISAYAS STATE UNIVERSITY (VSU), an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700, and converted into a university by virtue of RA 9158 and 9437, with principal office at Visca, Baybay City, Leyte 6521-A, Philippines, represented by the OIC President, **Dr. DANIEL LESLIE S. TAN**, duly authorized by the corporation thru a Board Resolution attached hereto as "Annex A", and hereafter referred to as the "**Higher Education Institute / HEI**";

and

BATO MUNICIPAL AGRICULTURE OFFICE, a government agency under the Office of the Municipal Mayor and validly existing under the law of the Republic of the Philippines, with registered office address at J. Luna Street, Bato, Leyte represented by **Hon. Mayor NATHANIEL B. GERTOS**, hereinafter referred to as the **HOST TRAINING ESTABLISHMENT (HTE) PARTNER**.

WITNESSETH:

WHEREAS **VISAYAS STATE UNIVERSITY** is an academic institution that offers a Bachelor of Science in Agriculture (BSA), and completion of this course requires immersion and on-the-job training (OJT) consisting of 30 days or a total of 240 hours to observe and/or participate in the operations of the HTE partner, especially in the areas of extension, production, administration.

WHEREAS **BATO MUNICIPAL AGRICULTURE OFFICE** is a government agency under the Office of the Municipal Mayor, headed by the Municipal Agriculturist **Engr. DANILO B. GERMANO**, responsible for the dissemination of improved farm technologies and approaches in agriculture program and project implementation to increase agricultural productivity and entrepreneurship for the improvement of life of the farmers and fisherfolks.

NOW, THEREFORE, for in consideration of the foregoing premises, both parties and the terms and conditions hereinafter set forth, the parties agree as they have agreed as follows:

The VSU as the **ACADEME PARTNER** shall:

1. Coordinate with the **HTE PARTNER** for the on-the-job training of its BS in Agriculture major in Agronomy students every academic/school year;
2. Send request/endorsement letter to the **HTE PARTNER** stipulating the names of the student interns applying for the training;
3. Assess qualifications of student trainees for on-the-job training, and officially introduce them to the establishment;
4. Require students to comply with the following documents and furnish the HTE PARTNER of such documents, to wit:
 - a. Student profile
 - b. Medical certificate
 - c. Parental consent
 - d. Attendance sheet
 - e. Evaluation form