



March 3, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **MS. ANNA MOR M. AJOC** as Science Research Assistant of the CSIRO-Funded R&D Project entitled: **"Agribusiness-Led Inclusive Value Chain Development for Smallholder Farming Systems in the Philippines (IVC Philippines)"** effective **April 1, 2022 - June 30, 2022**, with a basic salary of Twenty Five Thousand (Php25,000.00) per month and communication allowance not exceeding One Thousand Five Hundred Pesos (Php1,500.00), per month and actual travel allowance charged to CSIRO-VSU/2022/377-IVC project funds.

As Science Research Assistant, Ms. Ajoc is expected to perform the following responsibilities:

- Acts as *field agribusiness and market development specialist* in all the research and development activities of the project.
- Encode, tabulate, and analyze all the data gathered, including the writing of appropriate periodic reports in connection with the conduct and implementation of the project activities
- Coordinates with other project team members through the Project team leader in implementing field activities for the development of vegetable value chains and community development activities of the project.
- Perform other duties assigned by the Project leader in connection with the research project.

In case of any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice President for Research and Extension.

Very truly yours,

ANTONIO P. ABAMO
Project Leader