



January 13, 2022

EDGARDO E. TULIN  
University President  
Visayas State University  
Baybay City, Leyte

Dear Sir:

I would like to designate Prof. Jacob Glenn F. Jansalin as OIC of the Department of Pure and Applied Chemistry on January 14, 2022 or until my return for I will be recuperating from post CoVID-19 booster vaccination. As OIC, Prof. Jansalin is authorized to discharge the functions of DoPAC head in addition to his present duties and responsibilities.

Thank you for your action on this designation.

Respectfully yours,

**ELIZABETH S. QUEVEDO**  
Head, DoPAC

Conforme:

**JACOB GLENN F. JANSALIN**  
Assoc. Prof. V

Recommending Approval:

**MA. THERESA P. LORETO**  
Dean, CAS

**BEATRIZ S. BELONIAS**  
VP for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President