

DAILY TIME RECORD
BAGARINAO, ALEX P.

(NAME)

For the month of
April 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	4:02	12:39	12:39	5:01	4hrs	4hrs
2-SAT						Off
3-SUN						Off
4-MON	4:06	12:35	12:36	5:01	4hrs	4hrs
5-TUE	4:11	10:10	12:39	5:10	5hrs 50mins	2hrs 10mins
6-WED	4:14	12:20	12:21	5:01	4hrs	4hrs
7-THU	4:05	12:14	12:21	5:10	4hrs	4hrs
8-FRI	4:06	11:15	12:21	5:01	4hrs 45mins	3hrs 15mins
9-SAT						Off
10-SUN						Off
11-MON						Absent SUSPENDED 8:00 am 5:00 pm
12-TUE						Absent SUSPENDED 8:00 am 5:00 pm
13-WED						Absent SUSPENDED 8:00 am 5:00 pm
14-THU						Holiday
15-FRI						Holiday
16-SAT						Off
17-SUN						Off
18-MON	4:45	12:12	12:13	5:10	4hrs	4hrs
19-TUE	4:13	10:06	1:04	5:01	5hrs 54mins	2hrs 6mins
20-WED	4:07	10:25	12:13	5:12	5hrs 35mins	2hrs 25mins
21-THU	4:12	10:26	12:56	5:10	5hrs 34mins	2hrs 26mins
22-FRI	4:18	12:13	12:14	5:01	4hrs	4hrs
23-SAT						Off
24-SUN						Off
25-MON	4:06	11:14	12:43	5:10	4hrs 46mins	3hrs 14mins
26-TUE	4:09	11:02	12:33	5:01	4hrs 58mins	3hrs 2mins
27-WED	4:05	11:24	1:05	5:12	4hrs 36mins	3hrs 24mins
28-THU	4:09	11:47	12:27	5:10	4hrs 13mins	3hrs 47mins
29-FRI	4:07	11:50	12:27	5:01	4hrs 10mins	3hrs 50mins
30-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ALEX P. BAGARINAO

VERIFIED as to prescribed office hours

MARIA ROBERTA S. MIRAFLOR

Department Head
Office of the Head of Records and Archives