

# CALL-OFF ORDER

## VISAYAS STATE UNIVERSITY

PR No.: GF-2024-10-01779

Visca, Baybay City, Leyte

Tracking No.:

Supplier :	<b>YELLOW KITCHENETTE</b>	C.O. No: <b>CO-25-09-R-115</b>
Address :	5 Rel St., Nalibunan, Abuyog, Leyte	Date: <b>14-Aug-25</b>
Tel./Cel. No.:	Globe: 0997-146-0310 DITO: 0993-809-9324	Mode of Procurement: <b>Framework Agreement</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>BAC Conference Room</b>	Delivery Term: <b>FOB - VSU Main Campus</b>
Date of Delivery: <b>Aug. 20 &amp; Sept. 1, 2025 c/o Lilibet: 0931-152-4113</b>	Payment Term: <b>As per cost of food delivered</b>

QTY	Unit	Description	Inventory	Unit Cost	Amount
12(Pax) x 2 (Days) =24		<b>Snacks (Morning) Time of Delivery- 9:00 AM</b>		<b>78.44</b>	<b>1,882.56</b>
		<b>Inclusions:</b>			
		At least 1 serving of food for <b>Snacks</b>			
		At least 1 serving of <b>Drinks</b>			
		<b>*Packaging must be made of biodegradable materials</b>			
		Purpose: <b>Various University events/activities.</b>			
		Intended: <b>Procurement Office (PO)</b>			

TOTAL: **1,882.56**

Total Amount in Words: **ONE THOUSAND EIGHT HUNDRED EIGHTY-TWO AND 56/100 PESOS ONLY**

***In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.***

Very truly yours,

Conforme:

\_\_\_\_\_  
Supplier's signature Over Printed Name

\_\_\_\_\_  
Date

**PROSE IVY G. YEPES**

\_\_\_\_\_  
President

Fund Cluster: \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_

Funds Available: \_\_\_\_\_

Date of ORS/BURS: \_\_\_\_\_