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Annex F

OBLIGATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

No.: MOOE 02-101101-2023-

Date: March 10, 2023

Fund: GENERAL

Payee: BUREAU OF TREASURY

Office: TACLOBAN OFFICE

Address: TACLOBAN CITY

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
	Payment for bond premium of VSU bonded official.			4,575.00

Total 4,575.00

A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Signature

Printed Name

Position

QUEEN-EVERY ATUPAN

Supervising Admin. Officer/Head, Cash Office

Date

B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature

Printed Name

Position

ALICIA M. FLORES

Head, Budget Office

Budget Unit/Authorized Representative

Date

C STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	02-101101-2023-	4,575.00		4,575.00	
Total			4,575.00		4,575.00	

C. Certified:

- ☐ Cash available
- ☐ Subject to Authority to Debit Account (when applicable)
- ☐ Supporting documents complete and amount claimed proper

Signature

Printed Name

Position

Date

NICK FREDDY R. BELLO

OIC-Head, Accounting Office

Head, Accounting Unit/Authorized Representative

D. Approved for Payment

Signature

Printed Name

Position

Date

EDGARDO E. TULIN

President

Agency Head/Authorized Representative

E. Receipt of Payment

Check/
ADA No. :

Signature :

Date :

Date :

Bank Name & Account
Number:

Printed Name:

JEV No.

Date

Official Receipt No. & Date/Other Documents