



**OBLIGATION REQUEST AND STATUS**  
**VISAYAS STATE UNIVERSITY**  
**Visca, Baybay City, Leyte**

No.: 02-101101-2025-09-  
Date: 09-19-2025  
Fund: **GF**

Payee: BAYBAY DAIRY COOPERATIVE  
Office: DFST  
Address: VSU, PANGASUNGAN, BAYBAY

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
DFST	Payment of Food and Food Ingredients			15,000.00
	Total			<b>15,000.00</b>

<div><div>A</div><div>Certified:</div><div>Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal</div><div>Signature:</div><div>Printed Name</div><div>Position:</div><div>Date:</div></div> <div><div>MOISES NEIL V. SERIÑO</div><div>VP for Admin. and Finance</div></div>	<div><div>B</div><div>Certified:</div><div>Allotment available and obligated for the purpose/adjustment necessary as indicated above</div><div>Signature:</div><div>Printed Name</div><div>Position:</div><div>Date:</div></div> <div><div>ALICIA M. FLORES</div><div>Supervising Administrative Officer</div><div>Head, Budget Unit</div></div>
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C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
09- 19-2025	Obligations	02-101101-2025-09-	15,000.00		15,000.00	
	Totals					



# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## PURCHASE ORDER

Supplier: <b>Baybay Dairy Cooperative</b>	P.O No: PO-GF-MOOE-2025-09-0654
Address: VSU, PANGASUNGAN, BAYBAY	Date: 2025-09-19
TIN: 000-000-0000	P.R No: GF-2025-02-00138
	Mode of Procurement: NP - Agency to Agency

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus	Delivery Term: FOB-VSU Baybay
Delivery Period: Within 30 calendar days upon receipt of P.O.	Payment Term: As per cost of items delivered

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	L	Carabao's Raw Milk	150	100.00	15,000.00

### Specification:

- Fresh Raw Milk
- Not frozen

		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
		Purpose: For product development use			
		Intended: DFST			

TOTAL: 15,000.00

Total Amount in Words: **FIFTEEN THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

**PROSE IVY G. YEPES**

Supplier's signature Over Printed Name

President

Date

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
Date of ORS/BURS : \_\_\_\_\_  
Amount: \_\_\_\_\_

**NICK FREDDY R. BELLO**

Head, Accounting