



17 August 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:

Greetings!

In line with my travel to Tacloban and Albuera Leyte last Aug 12 and 15-17, 2022 related to Project Tarsier and Training with Agricultural Training Institute, I would like to request your kind approval on my travel order (TO) to make those travel official. The signatures from concerned university officials were a bit delayed in view of their travels and busy schedules resulting to the delay in forwarding my TO to your office.

Hoping for your kind and favorable consideration in this regard.

Thank you very much and more power.

Sincerely,

ARTURO E PASA
Project Coordinator

Noted:

ANATOLIO N. POLINAR
Head, DFS

Recommending Approval:

DENNIS P. PEQUE
Dean, CFES

Approved:

EDGARDO E. TULIN
President