



DEPARTMENT OF FOREST SCIENCE

College of Forestry and Environmental Science Visca, Baybay City, Leyte, PHILIPPINES

Phone: 563-7552 local 1026 Email: cfes@vsu.edu.ph Website: www.vsu.edu.ph

17 August 2022

Dr. Edgardo E. TulinPresident
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Greetings!

In line with my travel to Tacloban and Albuera Leyte last Aug 12 and 15-17, 2022 related to Project Tarsier and Training with Agricultural Training Institute, I would like to request your kind approval on my travel order (TO) to make those travel official. The signatures from concerned university officials were a bit delayed in view of their travels and busy schedules resulting to the delay in forwarding my TO to your office.

Hoping for your kind and favorable consideration in this regard.

Thank you very much and more power.

Sincerely,

ARTURO E PASA

Project Coordinator

Noted:

ANATOLIO N. POLINAR

Head, DFS

Recommending Approval:

DENNIS P. PEQUE

Dean, CFES

Approved:

EDGARDO E. TULIN

President



Page 1 of 1 FM-VSU-03 v0 05-04-2020

VSU's Vision: A globally competitive university for science, technology, and environmental conservation.
 VSU's Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

No. 22-00157