DAILY TIME RECORD ASIO, LUZ G. (NAME)

For the month of March 1 - 31, 2023 Official hours for arrival and departure 8:00AM - 5:00PM

	AM		PM		T/U	Total
Day	IN	OUT	IN	OUT	1/0	1000
1-WED	7:25	12:03	12:12	5:15		8hrs
2- THU						SPL
3-FRI	6:40	12:11	12:26	5:12		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:12	12:02	12:48	5:24		8hrs
7-TUE	7:45	12:06	12:58	5:06		8hrs
8-WED	7:03	12:02	12:07	5:33		8hrs
9-THU	7:17	12:10	12:12	5:19		8hrs
10-FRI	7:44	12:46	12:46	5:11		8hrs
11-SAT						Off
12-SUN						Off
13-MON	7:43	12:43	12:45	5:01		8hrs
14- TUE	7:32	12:19	12:53	5:03		8hrs
15-WED	7:30	12:07	12:10	5:16		8hrs
16- THU	6:53	12:04	12:11	5:30		8hrs
17-FRI	7:01	12:06	12:59	5:27		8hrs
18-SAT						Off
19-SUN						Off
20-MON	7:45	12:06	12:10	5:06		8hrs
21-TUE	7:27	12:04	12:04	5:03		8hrs
22-WED	7:31	12:02	12:05	5:21		8hrs
23- THU	7:45	12:12	12:13	5:08		8hrs
24-FRI	7:40	12:05	12:20	5:29		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:18	12:03	12:08	5:20		8hrs
28-TUE	7:29	12:13	12:14	5:41		8hrs
29-WED	7:22	12:04	12:10	5:36	5	8hrs
30- THU						SPL
31-FRI	7:49	12:25	12:25	5:20)	8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



VERIFIED as to prescribed office hours

RITH O. ESCASINAS

Department Head Department of Agronomy

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APF	PLICATION	year, in case the scheduled leave has been care				
	6.b DETAILS OF L	EAVE: Not according to be and will be selected as the EAVE:				
ver	In case of vacation ☑ Within the Phil ☐ Abroad (Pls. Sp	/Special Privilege leave: lippines : <u>Tacloban</u> pecify) :				
	In case of Sick leave: ☐ In Hospital (Pls. Specify): ☐ Out Patient (Pls. Specify):					
	In case of Special Leave Benefits for Women: (Specify Illness)					
	In case of Study leave: □ BAR/Board Examination Review □ Completion of Master's Degree □ Completion of Doctorate Degree □ Completion of PHD Degree					
	Other purpose: ☐ Monetization of Terminal Leave	Proof of child's delaway of partitions in				
	6.d COMMUTATIO	ON Justino reputation				
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	(S	ignature of Applicant)				
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	7.d DISAPPROVEI	decuments: :ot sub Coder (HPO) character >				
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