



March 7, 2023

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

through: **DR. DILBERTO O. FERRAREN**

Vice President

Planning Resource Generation and Auxiliary Services

Dear *Dr. Ferraren*;

I am writing to express my interest in obtaining a housing unit as a faculty member at Visayas State University. I am Kleer Jeann G. Longatang, a faculty member at the Institute of Tropical Ecology and Environmental Management here at Visayas State University for three years.

I am interested in obtaining university housing for several reasons. First, it will provide me with a convenient and comfortable living environment, which will enable me to focus on my teaching and research. Currently, I am residing in Brgy. Patag, Baybay City, Leyte, has been near the river for 23 years. I have had my fair share of traumas due to natural disasters, and now I experience anxiety, especially during typhoons and heavy rains. Obtaining a housing unit will provide me with easy access to work and ensure my family's safety.

As a dedicated and committed educator, I believe that access to convenient and comfortable housing is crucial in allowing me to serve the university and its students better. I look forward to continuing my work at the university for many years to come and continue supporting the university's mission.

I would be grateful if you would consider me for this opportunity and if you could provide me with more information about the university housing options. I am responsible and will be fully aware of my responsibilities.

Thank you for your time and consideration. I look forward to hearing from you soon. If you have any questions or concerns, please do not hesitate to call me at 09507528084 or kleerjeann.longatang@vsu.edu.ph.

Very truly yours,

KLEER JEANN G. LONGATANG

Instructor, ITEEM

Noted:

ELIZA D. ESPINOSA
Director, ITEEM