Civil Service Form 48

DAILY TIME RECORD CAPIN, ORLAN C.

For the month of October 1 - 31, 2023 Official hours for arrival and departure 8:00AM - 5:00PM

	AM		PM			m . 1
Day	IN	OUT	IN	OUT	T/U	Total
1-SUN						Off
2-MON	6:59	12:00	12:01	5:00		8hrs
3-TUE	7:00	12:00	12:02	5:00		8hrs
4-WED	6:52	12:08	12:09	5:00		8hrs
5-THU	7:26	12:26	12:28	5:06		8hrs
6-FRI	6:49	12:42	12:43	5:16		8hrs
7-SAT						Off
8-SUN						Off
9-MON	7:24	12:03	12:05	5:04		8hrs
10-TUE	7:00	12:12	12:14	5:06		8hrs
11-WED	7:11	12:13	12:15	5:00		8hrs
12- THU	6:58	12:02	12:05	5:24		8hrs
13-FRI	7:23	12:01	12:03	5:00		8hrs
14- SAT						Off
15-SUN						Off
16-mon	7:01	12:00	12:04	5:12		8hrs
17-TUE	6:33	12:31	12:33	5:00		8hrs
18-WED	6:31	12:00	12:02	5:00		8hrs
19- THU	6:37	12:02	12:04	5:01		8hrs
20-FRI						Holiday
21-SAT						Off
22-SUN						Off
23-mon	6:38	12:14	12:17	5:17		8hrs
24-TUE	6:16	12:02	12:06	5:00		8hrs
25-WED	7:06	12:07	12:11	5:02		8hrs
26 -THU	6:52	12:09	12:10	5:00		8hrs
27-FRI	7:06	12:00	12:02	9:24		8hrs
28-SAT						Off
29-sun						Off
30-mon						Holiday
31-TUE						FL

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ORLAN C. CAPIN

VERIFIED as to prescribed office hours

TEOFANES A. PATINDOL

Department Head Institute of Tropical Ecology & Envi. Mgmt.

DAILY TIME RECORD CAPIN, ORLAN C. (NAME)

For the month of October 1 - 31, 2023 Official hours for arrival and departure 8:00AM - 5:00PM

The color The	Day	AM		PM		T/II	Takal
2-MON 6:59 12:00 12:01 5:00 8hrs 3-TUE 7:00 12:00 12:02 5:00 8hrs 4-WED 6:52 12:08 12:09 5:00 8hrs 5-THU 7:26 12:26 12:28 5:06 8hrs 6-FRI 6:49 12:42 12:43 5:16 8hrs 7-SAT 0ff 0ff 0ff 9-MON 7:24 12:03 12:05 5:04 8hrs 10-TUE 7:00 12:12 12:14 5:06 8hrs 11-WED 7:11 12:13 12:15 5:00 8hrs 12-THU 6:58 12:02 12:05 5:24 8hrs 13-FRI 7:23 12:01 12:03 5:00 8hrs 14-SAT 0ff 0ff 0ff 15-SUN 0ff 0ff 0ff 16-MON 7:01 12:00 12:04 5:12 8hrs 19-THU<	Day	IN	OUT	IN	OUT	T/U	Total
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6-FRI 6:49 12:42 12:43 5:16 8hrs 7-SAT Off Off 8-SUN Off Off 9-MON 7:24 12:03 12:05 5:04 8hrs 10-TUE 7:00 12:12 12:14 5:06 8hrs 11-WED 7:11 12:13 12:15 5:00 8hrs 12-THU 6:58 12:02 12:05 5:24 8hrs 13-FRI 7:23 12:01 12:03 5:00 8hrs 14-SAT Off Off 15-SUN Off Off 16-MON 7:01 12:00 12:04 5:12 8hrs 17-TUE 6:33 12:31 12:33 5:00 8hrs 18-WED 6:31 12:02 12:02 5:00 8hrs 19-THU 6:37 12:02 12:04 5:01 8hrs 20-FRI Off Off 0ff 23-MON 6:38 <td>4-WED</td> <td>6:52</td> <td>12:08</td> <td>12:09</td> <td>5:00</td> <td></td> <td>8hrs</td>	4-WED	6:52	12:08	12:09	5:00		8hrs
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22-SUN Off 23-MON 6:38 12:14 12:17 5:17 8hrs 24-TUE 6:16 12:02 12:06 5:00 8hrs 25-WED 7:06 12:07 12:11 5:02 8hrs 26-THU 6:52 12:09 12:10 5:00 8hrs 27-FRI 7:06 12:00 12:02 9:24 8hrs 28-SAT Off 29-SUN Off 30-MON Holiday	20-FRI						Holiday
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26-THU 6:52 12:09 12:10 5:00 8hrs 27-FRI 7:06 12:00 12:02 9:24 8hrs 28-SAT Off 29-SUN Off 30-MON Holiday	24-TUE	6:16	12:02	12:06	5:00		8hrs
27-FRI 7:06 12:00 12:02 9:24 8hrs 28-SAT Off 29-SUN Off 30-MON Holiday	25-WED	7:06	12:07	12:11	5:02		8hrs
28-SAT Off 29-SUN Off 30-MON Holiday	26-THU	6:52	12:09	12:10	5:00		8hrs
29-SUN Off 30-MON Holiday	27-FRI	7:06	12:00	12:02	9:24		8hrs
30-MON Holiday	28-SAT						Off
· · · · · · · · · · · · · · · · · · ·	29-SUN						Off
31-TUE FL	30-MON						Holiday
	31-TUE						FL

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ORLAN C. CAPIN

VERIFIED as to prescribed office hours

TEOFANES A. PATINDOL

Department Head Institute of Tropical Ecology & Envi. Mgmt.