

DAILY TIME RECORD

JOHN MARTIN DIAO

Name

For the month of December 1-31, 2021Official hours for arrival
and departure

Regular days _____

Saturdays _____

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1	7:00	12:00	1:00	5:00		
2	WORK FROM HOME					
3	9:05	12:00	1:00	5:00		
4	SATURDAY					
5	SUNDAY					
6	7:00	12:10	12:50	5:00		
7	WORK FROM HOME					
8	HOLIDAY					
9	+					
10	0:00	12:00	12:50	5:00		
11	SATURDAY					
12	SUNDAY					
13	9:00	12:00	1:00	5:00		
14	9:00	12:10	1:00	5:00		
15	8:00	SUSPENDED				
16	SUSPENDED					
17	SUSPENDED					
18	SATURDAY					
19	SUNDAY					
20	SICK LEAVE					
21	8:00	12:15	12:45	5:00		
22	8:00	12:10	12:40	5:00		
23	9:00	12:00	12:55	5:00		
24	8:00	12:00				
25	TEACHERS' LEAVE					
26	TEACHERS' LEAVE					
27	TEACHERS' LEAVE					
28	TEACHERS' LEAVE					
29	TEACHERS' LEAVE					
30	TEACHERS' LEAVE					
31	TEACHERS' LEAVE					

TOTAL

TEACHERS' LEAVE

correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Verified to the prescribed office
hours

JETT C. QUEBEC
In-Charge

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30	TEACHERS' LEAVE					
31	TEACHERS' LEAVE					

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Verified to the prescribed office
hours

JETT C. QUEBEC
In-Charge