

DAILY TIME RECORD

BAGARINAO EDWIN V.
(NAME)

For the month of NOV., 2021

Official hours for arrival (Regular days)

And departure (Saturdays)

D A Y	A M		P M		UNDERTIME	
	Arrival	Depr.	Arrival	Depr.	Hrs.	Mins.
1	HOLIDAY					
2	7:15	12:00	1:00	5:00		
3	7:10	12:00	1:00	5:00		
4	7:15	12:00	1:00	5:00		
5	7:20	12:00	1:00	5:00		
6	S		S			
7	S		S			
8	HOLIDAY					
9	7:15	12:00	1:00	5:00		
10	7:15	12:00	1:00	5:00		
11	7:10	12:00	1:00	5:00		
12	7:10	12:00	1:00	5:00		
13	S		S			
14	S		S			
15	7:20	12:00	1:00	5:00		
16	7:15	12:00	1:00	5:00		
17	7:15	12:00	1:00	5:00		
18	7:20	12:00	1:00	5:00		
19	7:20	12:00	1:00	5:00		
20	S		S			
21	S		S			
22	7:15	12:00	1:00	5:00		
23	7:10	12:00	1:00	5:00		
24	7:00	12:00	1:00	5:00		
25	7:15	12:00	1:00	5:00		
26	7:10	12:00	1:00	5:00		
27	S		S			
28	S		S			
29	7:20	12:00	1:00	5:00		
30						
31						
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

[Signature]

VERIFIED as to the prescribed office hours

[Signature]
In-Charge