



## CLEARANCE

**INSTRUCTION:**

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
14-1-02016	LUGTAS	MARY-AN	TENAJA	BSAB-1

Home Address : BRGY. AMGUHAN, BAYBAY CITY

Telephone Number : NA

Cellphone Number : 0927-285-0225

Number of Semester in VSU: 2

[ ] Graduating [x] Not Graduating

Date Admitted in VSU : June 2014 Last term enrolled in VSU: 2<sup>ND</sup> SEMESTER 2014-2015

**The University President**

Visayas State University  
Visca, Baybay City, Leyte

Date: November 24, 2021

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

ARGINA M. POMIDA

Signature of Academic Adviser  
Over Printed Name

Signature of Student

**REASONS FOR CLEARING**

[ ] Graduating (Specify degree/course) \_\_\_\_\_

[ ] Financial difficulty  
[ ] Low academic grades

[ ] Accepting an outside job  
[ ] Other reasons (write below)

[ ] Can't get along with students  
[ ] Can't get along with teachers  
[ ] Death of parent or guardian

[ ] Poor/Failing health  
[ ] Find academic work difficult

Transfer to FCIC.

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

**Signature Over Printed Name**

1. ANGELITA L. PARADERO  
Department Head

4. VICENTE A. GILOS  
OIC, University Librarian

7. MANOLO B. LORETO  
Dean of Students

2. MOISES NEIL V. SERIÑO  
College Dean  
(for Undergraduate Students only)

5. QUEEN EVER Y. ATUPAN  
Cashier

8. EDGARDO E. TULIN  
University President

3. NA  
Graduate School Dean  
(for Graduate Students only)

6. MARWEN A. CASTAÑEDA  
University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean