

June 13, 2023

**Dr. Maria Vanessa E. Gabunada**

Head, Department of Liberal Arts and  
Behavioral Sciences (DLABS)  
Visayas State University  
Visca, Baybay City, Leyte

Dear *Dr. Gabunada*,

This is to request the services of **Dr. Guiraldo C. Fernandez, Jr.** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024. With appropriate workload units, as affiliate faculty, Dr. Fernandez will perform the following responsibilities:

1. Handle the MSTREC subject TREC 206 (Socioecological Systems);
2. Handle the BSES subject Envi 117 (Socioecology);
3. Serve as Undergraduate Thesis Adviser/SRC Chairman/Member (Envi 200);
4. Assist in research, extension, and other related activities of the Institute.

Thank you very much for your favorable action and support.

Very truly yours,

**ELIZA D. ESPINOSA**  
Director

***Conformé:***

**GUIRALDO C. FERNANDEZ, JR.**  
Associate Professor V, DLABS

***Approved:***

**MARIA VANESSA E. GABUNADA**  
Head, DLABS

c.c. Fernandez GC  
DLABS  
OVPA  
ITEEM