

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND **PERSONNEL RECORDS**

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JHADI A. CRUZA Department: ITEEM

For the Month of: FEBRUARY

Year: 2022

Day	AM						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1										-			(Hours)
2													
3													
4							-				***************************************		
5													
6					***************************************								
7	8:00	12:00					1:00	5:00					8
8	8:00	12:00					1:00	5:00					
9								3.00					8
10	- 1					***************************************							
11		THE STATE OF THE S											
12													1
13					-								
14						***************************************							
15	7:00	12:00					1:00	5:30					GT
16	7:00	12:00					1:00	5:00					9.5
17	7:00	12:00					1:00	5:30		,			9.5
18	8:00	12:00					1:00	5:00					
19								J.00		<u> </u>			8
20											*.		
21	7:00	12:00					1:00	5:00					9
22	7:00	12:00					1:00	5:30					dr
23	7:00	12:00					1:00	5:00					9.5
24	7:00	12:00					1:00	5:30					0-
25	8:00	12:00					1:00	5:00					9.5
26													0
27													
28	7:00	12:00	-				1:00	5:00					9
29		-					00	J.00					1
30		***************************************											
31													

GRAND TOTAL 106

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

· Signature of Part-time Instructor

ELIZA D. ESPINOSA

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-HRM-28 V0 11-12-2021

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