



VISAYAS
STATE UNIVERSITY



NSTP OFFICE

Visca, Baybay City, Leyte
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September 12, 2023

DR. EDGARDO E. TULIN
President
Visayas State University
Visca, Baybay City, Leyte

Through: **DR. ALELI A. VILLOCINO**
VP for students Affairs and Services

Dear Sir Tulin:

In view of my leave, may I designate **Mr Jay C. Bansale** to be my Officer-in-Charge in NSTP Office on September 13-14, 2023 or until my return.

As OIC he is authorized to discharge the functions of the Director of NSTP in addition to his regular duties and responsibilities as Faculty in the Dept. of Teacher Education and CWTS Coordinator.

Thank you and more power.

Very truly yours,

JOY A. BELLEN
Director, NSTP Office

CONFORME:

JAY BANSALE
CWTS Coordinator

RECOMMENDING APPROVAL:

ALELI A VILLOCINO
VP for students Affairs and Services

APPROVED:

EDGARDO E. TULIN
VSU President

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