



November 7, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Baybay City, Leyte

Thru: Daniel Leslie S. Tan  
VP for Administration and Finance

Dear **Dr Tulin**:

The Department of Pure and Applied Chemistry through its Department Curriculum Review Committee is planning to hold a one-day blended Curriculum Review of the current BS Chemistry program this coming December 2, 2022. This activity aims to revisit the current BS Chemistry curriculum, conceptualize strategies for improving the program, and create holistic new policies to strengthen the implementation of BS Chemistry program in order to produce highly competent and quality graduates. This comprehensive review of the curriculum which is expected to provide a basis for future curriculum adjustments will be participated by the DoPAC Faculty and at most three (3) participants each representing VSU Chemistry alumni, BS Chemistry major students, industry, government agencies such as DENR, DOST R08, DA R08, and LGU of Baybay.

In this connection, may we request for financial support of at least Twenty-four Thousand and Thirteen pesos (**Php 24, 013.00**) to defray the expenses for rental of the venue and food (lunch, and snacks) of the participants. Moreover, the proposed budget for the activity is requested to be charged to the University Curriculum Review fund.

Attached are the Curriculum Review Proposal and the Program of Activities.

May this request merit your kind consideration. Thank you.

Respectfully yours,

**ELIZABETH S. QUEVEDO**  
Head, DoPAC  
Chairperson, DoPAC Curriculum Review Committee

**JACOB GLENN F. JANSALIN**  
Member, DoPAC Curriculum Review Committee

**VIVIAN P. LINA**  
Member, DoPAC Curriculum Review Committee

**FELIX M. SALAS**  
Member, DoPAC Curriculum Review Committee

**ATOZ A. VASQUEZ**  
Member, DoPAC Curriculum Review Committee



Recommending Approval:

MA. THERESA P. LORETO  
Dean, CAS

DANIEL LESLIE S. TAN  
VP for Admin. & Finance

Approved:

EDGARDO E. TULIN  
President



## Methodology/Strategy

The proposed 1-day face-to-face activity with Zoom is designed for the participants to revisit the existing curriculum of the BSChemistry program, conceptualize strategies for improving the program based on the feedback and suggestions of the invited stakeholders, and formulate new admission, retention, and intervention policies for the incoming BS Chemistry first-year students.

Part 1 of the activity will focus on presenting feedback from different stakeholders, including industry and government-line agency representatives, professional exposure training coordinator, and 2022 Chemists Licensure Examination takers.

Part 2 will be the creation of the revised curriculum upon the integration of the comments or feedback from the participants. A facilitator will be assigned to moderate the open forum of each topic/discussion. The activity will then be concluded by the giving of certificates to the participants and facilitator.

## Resources Needed

- Venue
- Office supplies, including name tags, whiteboard pens
- AV equipment (Sound System, Camera, etc.)
- Laptop
- Internet Connection
- Food/snacks
- DLP Projector with screen
- Whiteboard

## Expected Outcome:

1. Revised Prospectus for the Bachelor of Science and Chemistry curriculum based on the participants' suggestions.

## Estimated Budget:

Particulars	Cost in peso (Php)
Tokens for the facilitator	500.00
Morning and afternoon snacks for 50 participants and facilitators @ Php50.00 each	5,000.00
Lunch for the 50 participants @ 250	12,500.00
Office Supplies	1,000.00
Venue rental @9 hours (Php 510.00 for the first 1 hour and Php 290.00 for the succeeding hours)	2,830.00
Miscellaneous	2,183.00
<b>TOTAL</b>	<b>P 24, 013.00</b>





Prepared by:

**ELIZABETH S. QUEVEDO**

Head, DoPAC

Chairperson, DoPAC Curriculum Review Committee

**JACOB GLENN F. JANSALIN**

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Committee

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Committee

**VIVIAN P. LINA**

Member, DoPAC Curriculum Review Committee

Recommending Approval:

**MA. THERESA P. LORETO**

Dean, CAS

**BEATRIZ S. BELONIAS**

VP for Academic Affairs

Availability of funds:

**ALICIA S. FLORES**

Head, Budget Office

## Curriculum Review for Bachelor of Science in Chemistry Program

### PROGRAM OF ACTIVITIES

**December 2, 2022**

**Morning Session:**

8:00 AM – 8:30 AM	Registration ( <b>Ms. Maria Robelyn A. Insik, Thelma P. Apas &amp; Co</b> )
8:31 AM – 9:00 AM	Opening Program
Invocation	<b>Ms. Jailenn Jannaraine S. Puray</b> <i>Faculty, DoPAC</i>
National Anthem	<b>Ms. Yhena L. Bandibas</b> <i>Faculty, DoPAC</i>
Welcome Remarks	<b>Dr. Elizabeth S. Quevedo</b> <i>Head, DoPAC</i>
9:01 – 9:20 AM Opening Message	<b>Dr. Edgardo E. Tulin</b> <i>President, Visayas State University</i>
9:21 – 9:45 AM Overview and Presentation of the Current BS Chemistry Curriculum	<b>Prof. Jacob Glenn F. Jansalin</b> <i>Member, DoPAC Curriculum Review Committee</i>
9:46 – 9:55 AM Health Break	
9:56 AM – 10:55 AM	Feedbacks from Industry and Government-lined Agencies
10:56 AM – 11:15 AM	Presentation of Feedbacks from Professional Exposure Training Host
	<b>Mr. Atoz A. Vazquez</b> <i>Professional Exposure Training Coordinator and Member, DoPAC Curriculum Review Committee</i>
11:16 AM – 11:30 AM	Presentation of Feedbacks from October 2022 Chemist Licensure Examination Takers
	<b>Mark Ryan R. Tripole</b> <i>Faculty, DoPAC</i>
11:31 AM – 12:00 NN	Open Forum

01 NN- 01:00 PM

Lunch Break

**Afternoon Session:**

1:01 PM – 2:00 PM

*Integration & Formulation of Suggestions from the Participants*

2:01 PM – 2:30 PM

Presentation of the Proposed Admission, Retention, and Intervention Policies for the Incoming First-year BS Chemistry Students

**Ms. Vivian P. Lina**

*Member,*

*DoPAC Admission, Retention, and Intervention Committee*

*DoPAC Curriculum Review Committee*

2:31 PM – 2:45 PM

Health Break

2:46 PM – 3:30 PM

Commitment of Faculty and Staff for the Revision of the BS Chemistry Curriculum

**Prof. Jacob Glenn F. Jansalin**

*Member, DoPAC Curriculum Review Committee*

3:31 PM – 4:00 PM

Synthesis

**Prof. Allan A. Ramal**

*Faculty, DoPAC*

4:01 PM – 5:00 PM

Closing Program

Giving of Certificates for the Speakers

**Dr Elizabeth S. Quevedo/Dr Ma. Theresa P. Loreto**

Head, DoPAC

Dean, CAS

Closing Remarks

**Dr. Felix M. Salas**

*Member, DoPAC Curriculum Review Committee*

VSU Hymn

**Jennifer E. Ando**

Facilitator