



INDIVIDUAL FACULTY WORKLOAD

2nd Semester A.Y. 2023 - 2024

NAME OF FACULTY	ACADEMIC POSITION	EMPLOYMENT STATUS
GINA A. DELIMA	INSTRUCTOR II	PERMANENT

I. INSTRUCTION

A. ACTUAL TEACHING

A. ACTUAL TEACHING						Class Days (X – Lecture; L - Laboratory)							
Time	Course No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	TH	F	S	RM	WLU* *
4:00-5:30 pm	Soci 11n	Gender and Society	3	3	35		X			X			3.99
5-8 pm	DSOC 208	Qualitative Research Methods in the Social Sciences	3	3	6			X					4.49
1-4 pm	DSOC2 47	Social Program Planning and Monitoring and Evaluation	3	3	1			X					3.5
11:30 am-2:30 pm	DSOC2 52	Resources Management, Access & Benefit Sharing	3	3	1					X			3.5
7-8 am	DSOC2 99	Graduate Seminar	1	1	1					X			1.16
TOTAL													16.64

*put superscript – "T" if team-taught

*put footnote below the table indicating how many teachers are team teaching the course

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. (Attach separate sheet if necessary).

B.1 Undergraduate

Names	Adviser	SRC Chairperson	SRC Member	WLU



B.2 Graduate				
Names	Adviser	GAC Chairperson	GAC Member	WLU
Elromer Taripe	x			1
Dave Caparas	x			1
Nicole Ivy Manacpo	x			1
Kizzy Mae Boja	x			1
Ronan Renz Napoto	x			1
Kim Brian Lina	x			1
Amor May Tripoli	x			1
Gerry Rodriguez	x			1
Elia Maury Jadina (MS DevSoc)			x	0.5
Jonalyn Saulan (MSDevCom)			x	0.5
Melinda Petalcorin (MSDevCom)			x	0.5
Stephanie Villaceran (MSTREC)			x	0.5
Sylvia Agyemang (MSAgEcon)			x	0.5
Andy Brian Lopez (MS For)			x	0.5
TOTAL				11.0

II. RESEARCH						
Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU
Developing a Smart and Sustainable Disaster Risk Management Model for Eastern Visayas – Component 1	Component Leader	April 2021	Dec. 2024		without	3
GAD Studies in Support to VSU's Research and Extension Program	Study Leader	January 2024	December 2024		without	3
TOTAL						6.0

Note: List only those with official appointment from the University President.

III. EXTENSION						
Title of the Project/Activity	Involvement	Date Started	End Date	Research/ Extension Assistant (with/without)	Honorarium (with/without)	WLU
Capacity Building – Baybay Dairy Cooperative	Project Leader	Jan 2024	Dec 2024		without	4
Leadership for Resilient LGUs	Study leader	Jan 2024	Dec 2024		without	3
TOTAL						7.0

Note: List only those with official appointment from the University President.

IV. PRODUCTION (IGP and other university projects)						
Title of the Project/Activity	Involvement	Date Started	End Date	Production Assistant (with/without)	Honorarium (with/without)	WLU
N/A						
TOTAL						

Note: List only those with official appointment from the University President.

V. RELATED ACTIVITIES				
1. Student Consultation/Counselling			No. of Students	WLU
A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted (0.2/student, max.3.0)				
B. As Academic Adviser (Provide list of students as a separate sheet) (0.25/yr level)				
C. As DBGF, Dormitory Adviser, Organization Adviser				
D. As Course Professor/ Instructor (min. of 2 hrs/wk= max.1 WLU)				
Day	Time			

2. Coordination of Classes (max.- 2wlu)			No. of Faculty	WLU
Subjects (Course No. & Descriptive Title)				
N/A				

Note: Only for subjects with 3 or more sections handled by 3 or more teachers

3. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0)	Department	College	University	WLU
Project Development and Ethics Review Committee	C			0.2
Graduate Admission and Curriculum Development Committee	C			0.2
Personnel Committee	M			0.1
Publications and Exhibits Committee	M			0.1
Building Maintenance, Security, and Grounds Upkeep Committee	M			0.1
TOTAL				0.7

4. Other Assignments Approved by the University				
a. VSU Ethics Committee Secretary				1.00
b. MS Development Sociology Coordinator				1.00
c. Department Enrolment Focal Person				1.00
d. RDI Technical Working Group – Commodity Team: Socio-Economic Development, Member				0.5
e. RDI Technical Working Group – Commodity Team: Gender and Development Team, Member				0.5
f. RDI Technical Working Group – Commodity Team: Climate Change, DRRM and Resilience, Member				0.5
g. LUDIP Technical Working Group Member				0.5
TOTAL				5.0

Note: List only those with official appointment from the University President.

VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)	
N/A	

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	16.64
	Student Advising	10.0
II. RESEARCH		6.0
III. EXTENSION		7.0
IV. PRODUCTION		-
V. RELATIVE ACTIVITIES	1. Student Consultation/Counseling	-
	2. Coordination of classes (maximum = 2.0)	-
	3. Committee involvement (maximum = 5.0)	0.7
	4. Other Assignment Approved by the University	5.0
VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		-
OVER-ALL TOTAL		45.34

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

**Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.*

***WLU – Workload Unit*


GINA A. DELIMA

Name and Signature of Faculty

Date: 2-6-24

Recommending Approval:


LILIAN B. NUÑEZ

Department Head

Date: 2-6-24

MOISES NEIL V. SERIÑO

College Dean

Date: _____

Reviewed by:

DENNIS P. PEQUE

Vice President for Research, Extension and
Innovation

Date: _____

DILBERTO O. FERRAREN

Vice President for Planning, Resource
Generation and Auxiliary Services

Date: _____

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: _____

**For Component Colleges add the DAA and Chancellors under recommending approval*

**For signatories heading two offices, indicate the two positions below the signature
to be accomplished in 3 copies*

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