



**CERTIFICATION FOR REPRESENTATION  
AND TRANSPORTATION ALLOWANCES**

February 16, 2022

I hereby certify that the amount of Fifteen Thousand Pesos only  
(P 15,000.00) representing RATA for the month of  
(state type of allowance)  
February was fully expended.

I further certify:

- ☒ 1. That said amount was incurred in the performance of my official duties;
- ☒ 2. That I did not use any government vehicle within my official station for the said month;
- ☒ 3. That all trips referred to exclude those from home to office and vice versa;
- ☒ 4. That the amount corresponding to the number of time I used government vehicle within my official station is deducted from my salary.

Submitted by:

  
**MA. THERESA P. LORETO**  
Dean, CAS