



DEPARTMENT OF AGRONOMY

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UNIVERSITY CLEARANCE

(for Faculty and Staff)

Name: Ruth O. Escasinas Po	osition: Adjunct Professor	Signature:	Whan
Address and Mobile Number: Purok 2 G	Sabas, Baybay City, Leyte / 099	7-849-4827	
Dept./Office:Department of Agronom	y Last Day of Se	rvice in VSU:	
Purpose: [] Resignation [] Retirement	ent [] Transfer [] Study	Leave [✔] Ot	hers <u>End of Contract</u>
Reason, if resignation:			
Effective Date:			
	Cleared of work-related accountabilities:		
	1.11	A ASIO	
	Name and signature of Department /Unit Head		
The above-named faculty/staff is cleared of Baybay City, Leyte.	f money, property and other respo		under VSU, Visca,
Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS)	ELWIN JAY V. YU		
VP Research, Extension & Innovation	SANTIAGO T. PEŃA, JR.		
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	ROTACIO S. GRAVOSO		
A	pproved:		
	PROSE IVY G. Y University Pres Date:	ident	

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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