



**VISAYAS**  
STATE UNIVERSITY



DEPARTMENT OF  
**AGRONOMY**

October 04, 2024

**DR. PROSE IVY G. YEPES**

President

VSU, Baybay City, Leyte

Thru: **Dr. Elwin Jay V. Yu**  
VP for Administrative and Finance

Dear President Yepes:


Our department badly needs a tractor for our instruction, research, and production functions. Due to a lack of alternatives, we are using the 30-year-old hand tractor that breaks down often or, as a last recourse, carabao-drawn implements for our laboratory classes in AgSc 20 (Basic Farm Machinery and Mechanization), Agro 141 (Cropping Systems), Agro 144 (Cereal Production), Agro 132 (Sugarcane and Grain Legumes Production).

In many instances, this is causing embarrassment to our instructors during the conduct of the Summer Practicum for the Skills Development of our BSA students since they are expecting to practice using modern farm implements, VSU being a leading agricultural university in the country. Also, we always have problems every time our graduate and undergraduate students start to conduct their field experiments as they need a tractor for land preparation.

Based on our meeting with VP Yu yesterday, 03/10/24, we are very happy that VSU will purchase one tractor for our department. Thus, we are proposing a **4WD compact tractor**, with a package price of Php **709,000.00** (please see the attached quotation from *Kubota Philippines*). This machine is an important tillage machine for soil cultivation.

Thank you very much for your kind support on this matter.

Respectfully yours,

  
**LUZ G. ASIO**  
Head, DA

Noted:

Recommending Approval

**SUZETTE B. LINA**  
Dean, CAFS

**ELWIN JAY V. YU**  
Vice President for Administration and Finance

Approved:

**PROSE IVY G. YEPES**  
President

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