

DAILY TIME RECORD
CASTIL, JHONAVEL R.
(NAME)

For the month of
July 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	8:01	12:21	12:22	5:50	1min	7hrs 59mins
2-TUE	7:55	12:02	12:03	5:19		8hrs
3-WED	7:59	12:21	12:23	5:31		8hrs
4-THU	8:13	12:32	12:33	5:55	13mins	7hrs 47mins
5-FRI	7:57	12:42	12:43	6:00		8hrs
6-SAT			1:07	3:49		2hrs 42mins
7-SUN						Off
8-MON	8:23	12:35	12:36	5:55	23mins	7hrs 37mins
9-TUE	7:55	12:17	12:19	5:23		8hrs
10-WED	7:59	12:27			4hrs	4hrs
11-THU	7:59	12:04	12:05	6:04		8hrs
12-FRI	8:09	12:02	12:04	5:30	9mins	7hrs 51mins
13-SAT	10:34		1:10	3:33		2hrs 23mins
14-SUN						Off
15-MON	7:52	12:30	12:31	6:54		8hrs
16-TUE	8:03	12:29	12:30	5:14	3mins	7hrs 57mins
17-WED	8:13	12:07	12:09	5:00		7hrs 47mins SUSPENDED 4:30 pm 11:59 pm
18-THU						SUSPENDED 8:00 am 11:59 pm
19-FRI	8:00	12:35	12:36	6:20		8hrs
20-SAT	9:43	12:26	12:29	5:05		7hrs 19mins
21-SUN						Off
22-MON	8:13	12:04	12:05	5:23	13mins	7hrs 47mins
23-TUE	8:14	12:37	12:39	5:53	14mins	7hrs 46mins
24-WED	8:00	12:37	12:38	6:29		8hrs
25-THU	8:01	12:00	12:02	5:48	1min	7hrs 59mins
26-FRI	7:58	12:39	12:40	5:29		8hrs
27-SAT						Off
28-SUN						Off
29-MON	8:03	12:27	12:29	5:31	3mins	7hrs 57mins
30-TUE	7:59	12:28	12:29	5:59		8hrs
31-WED	7:58	12:07	12:09	6:56		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JHONAVEL R. CASTIL

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

DAILY TIME RECORD
CASTIL, JHONAVEL R.
(NAME)

For the month of
July 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	8:01	12:21	12:22	5:50	1min	7hrs 59mins
2-TUE	7:55	12:02	12:03	5:19		8hrs
3-WED	7:59	12:21	12:23	5:31		8hrs
4-THU	8:13	12:32	12:33	5:55	13mins	7hrs 47mins
5-FRI	7:57	12:42	12:43	6:00		8hrs
6-SAT			1:07	3:49		2hrs 42mins
7-SUN						Off
8-MON	8:23	12:35	12:36	5:55	23mins	7hrs 37mins
9-TUE	7:55	12:17	12:19	5:23		8hrs
10-WED	7:59	12:27			4hrs	4hrs
11-THU	7:59	12:04	12:05	6:04		8hrs
12-FRI	8:09	12:02	12:04	5:30	9mins	7hrs 51mins
13-SAT	10:34		1:10	3:33		2hrs 23mins
14-SUN						Off
15-MON	7:52	12:30	12:31	6:54		8hrs
16-TUE	8:03	12:29	12:30	5:14	3mins	7hrs 57mins
17-WED	8:13	12:07	12:09	5:00		7hrs 47mins SUSPENDED 4:30 pm 11:59 pm
18-THU						SUSPENDED 8:00 am 11:59 pm
19-FRI	8:00	12:35	12:36	6:20		8hrs
20-SAT	9:43	12:26	12:29	5:05		7hrs 19mins
21-SUN						Off
22-MON	8:13	12:04	12:05	5:23	13mins	7hrs 47mins
23-TUE	8:14	12:37	12:39	5:53	14mins	7hrs 46mins
24-WED	8:00	12:37	12:38	6:29		8hrs
25-THU	8:01	12:00	12:02	5:48	1min	7hrs 59mins
26-FRI	7:58	12:39	12:40	5:29		8hrs
27-SAT						Off
28-SUN						Off
29-MON	8:03	12:27	12:29	5:31	3mins	7hrs 57mins
30-TUE	7:59	12:28	12:29	5:59		8hrs
31-WED	7:58	12:07	12:09	6:56		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JHONAVEL R. CASTIL

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office