



DEPARTMENT OF METEOROLOGY

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28 March 2023

EDGARDO E. TULIN, Ph.D.

President Visayas State University Baybay City, Leyte

Dear Dr. Tulin:

I wish to recommend Mr. Charlindo S. Torrion as Officer-in-Charge of the Department of Meteorology (DMet) on 30 March to 4 April 2023 or until my return. I will be:

- 1. Meeting with Dr. Lemuel Aragones for CMO and COPC concerns of BS in Meteorology program;
- 2. Meeting with Arete, Ateneo De Manila University for Project SUGAT; and
- 3. Meeting with El Observatorio De Manila (MO) for MOU, Research Collaboration MOA & Student Internship MOA of BS Met program of DMet.

As OIC, Mr. Torrion is authorized to discharge the function of the DMet head in addition to his present duties and responsibilities as Instructor except on policy-determining matters which should be referred to higher office.

Very truly yours,

Mr. CHARLIE S. ANDAN

Head, Department of Meteorology

Conforme':

Mr. CHARLINDO S. TORRION

Faculty, Department of Meteorology

Noted:

JANNET C. BENCURE, Ph.D.

Dean, College of Engineering and Technology

Recommending Approval:

BEATRIZ S. BELONIAS

VP, Academic Affairs

Approved:

EDGARDO E. TULIN, Ph.D.

President

Vision: A globally competitive university for science, technology, and environmental

conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific

knowledge and innovative technologies for sustainable communities and environment.

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Page 1 of 1 FM-VSU-03 V1 03-13-2023