VISAYAS STATE UNIVERSITY

Baybay City, Leyte

SUMMARY OF SALES, COLLECTION, AND REMITTANCES

PROJECT: Eco-FARMI DEMO FARM Seedbank C **MONTH: NOVEMBER 2024**

I.	SALES DURING THE MONTH:			
1	Cash Sales			5,740.00
2	Credit Sales			
3	Total Sales (1 + 2)			5,740.00
II.	ACCOUNT RECEIVABLES:			
1	Balance, beginning of month			23,670.00
2	Add: Credit Sales this month			
3	Total receivables this month (1 + 2)			23,670.00
4	Less: Collections during the month			0.00
	a. Cash/O.R.'s #			
	Date	O.R. No.	Amount	
		Total:	0.00	
	b. JV's and O.R.'s #			23,670.00
5	Balance, end of month (3 - 4)			23,670.00
III.	COLLECTIONS AND REMITTANCES DURING THE MONTH:			
1	Cash on hand, beginning of month			0.00
2	Add: Cash sales (I.1)			5,740.00
	Collection of accounts receivable (II.4)			0.00
3	Total cash during the month (1 + 2)			5,740.00
4	Less: Remittances to the cashier			5,740.00
	Date	O.R. No.	Amount	
	08-Nov	697501	1,140.00	
	14-Nov	697815	4,600.00	
		Total:	5,740.00	
5	Cash on hand, end of month (3 - 4)			

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Concurred:

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Verified Correct: