



### PERMIT TO GIVE EXAMINATION/HOLD CLASS OUTSIDE OF REGULAR CLASS SCHEDULE

Course Number: AGRO 21 Course Title: FUNDAMENTALS OF CROP PRODUCTION  
Semester 1<sup>st</sup> Academic Year: 2023 - 2024  
[ ☒ ] Lecture [ ☐ ] Laboratory Regular Class Schedule: MTH 1:00-2:00 pm  
May I request to [ ☐ ] hold exam [ ☐ ] conduct class outside of the regular schedule to  
(date and time) December 9, 2023 9:11 am at the (venue) ONLINE CLASS  
for the following reasons:

- [ ☐ ] Exam in departmental and students taking the exam belong to different sections.  
[ ☐ ] Regular meeting day has declared a holiday  
[ ☒ ] other (please specify) conduct discussion to finish the remaining lessons before finals due to holiday declaration to the day and time to the regular class

I hereby certify that the above schedule is agreed upon by all students concerned and not in conflict with any calendared University activity. Students who cannot take the exam/attend the Class due to justifiable reason agreed to make up at a convenient time.

JOANNAH O. QUILARIO

Signature over Printed Name of Faculty

Recommending Approval:

DIONESIO M. BAÑOC  
Department Head

Date: 12-5-2023

Noted:

CHONA A. BRIT  
Dean of Students

Date: \_\_\_\_\_

Approved:

VICTOR B. ASIO  
College Dean

Date: \_\_\_\_\_

to be accomplished after the examination/class was conducted

### CERTIFICATION

This is to certify that the above examination/make-up class was conducted on:

[ ☐ ] date(s), time, and venue stated above

[ ☐ ] Changed schedule: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Venue: \_\_\_\_\_

If changed, state reason(s): \_\_\_\_\_

Certified True and Correct:

JOANNAH O. QUILARIO

Name and Signature of Faculty

Date: 12/05/2023

DIONESIO M. BAÑOC

Name and Signature of Department Head

Date: 12-5-2023

\* to be accomplished in 3 copies

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No.