



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

June 14, 2024

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte


Dear **Mam**:

I would like to recommend **Mr. Ed Allan L. Alcober** as Officer-In-Charge of the Department of Agronomy from June 19 to 21, 2024, or until my return. I will be on leave on these dates for an important family matter.

As OIC of the department, **Mr. Alcober** is authorized to perform the duties and responsibilities of the head in addition to his regular responsibilities as a DA faculty.

Thank you.

Respectfully yours,


LUZ G. ASIO
Head, DA

Conforme:

ED ALLAN L. ALCOBER
Assoc. Prof. V

Recommending Approval:

SUZETTE B. LINA
Dean, CAFS

ROTACIO S. GRAVOSO
VP for Academic Affairs

Approved:

PROSE IVY G. YEPES
President, VSU

DEPARTMENT OF AGRONOMY

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