



January 1, 2020

DR. OTHELLO B. CAPUNO
Vice President for Research and Extension
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Capuno:

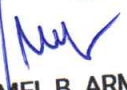
This is to recommend the appointment of **DR. PASTOR P. GARCIA** as Project Leader of the research entitled "Identifying Suitable Sites for Small-scale Irrigation Projects in Eastern Visayas Region through GIS-based Water Resources Assessment" funded by VSU Research Grant without an honorarium effective January 1, 2020 to December 31, 2020 unless sooner terminated due to lack of funds.

As Project Leader, Dr. Garcia is expected to perform the following duties & responsibilities with appropriate workload equivalent units.


1. Provide over-all leadership in the conduct of the study provided for in the approved research proposal;
2. Supervise laborer of the study;
3. Prepare and submit regular status report of the study to the office of the Director for Research and furnish copy to the Director of Eco-FAMI.

In case of any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice President for Research and Extension.

Very truly yours,


ROMEL B. ARMECIN
Director, Eco-FARMI

Conforme:


PASTOR P. GARCIA
Project Leader

Endorsed by:

JOSE L. BACUSMO
Director for Research

VSU's Vision:
VSU's Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment

Recommending approval:

OTHELLO B. CAPUNO
Vice President, R & E



January 1, 2020

DR. PASTOR P. GARCIA
Professor, Eco-FARMI
Visayas State University
Visca, Baybay City

Dear **Dr. Garcia**:

As favorably endorsed and recommended by the Vice-President for Research and Extension, you are hereby appointed as Project Leader of the research entitled "Identifying Suitable Sites for Small-scale Irrigation Projects in Eastern Visayas Region through GIS-based Water Resources Assessment", without honorarium, effective January 1, 2020 to December 31, 2020 unless sooner terminated due to lack of funds.

As Project Leader, you are expected to perform the following duties & responsibilities with appropriate workload unit equivalent:

1. Provide over-all leadership in the conduct of the study provided for in the approved research proposal;
2. Supervise laborer of the study;
3. Prepare and submit regular status report of the study to the office of the Director for Research and furnish copy to the Director of Eco-FAMI.

EDGARDO E. TULIN
President

cc: *Eco-FARMI*
OVPRE
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