



**REQUEST FOR LEAVE OF ABSENCE**

February 17, 2022

Date

ANABELLA B. TULIN  
Dean, Graduate School  
VSU, Visca, Baybay City, Leyte

Dear Dr. Tulin:

I wish to request for leave of absence from VSU Graduate School from February 2022 to June 2022 because of the following reasons:

Our office will be busy this coming months in preparation for the Annual Income Tax Return Filing for the Calendar Year 2021.

Very truly yours,

BENA-LYN C. FARIOLA  
Name and signature

Noted:

ANGELITA L. PARADERO  
Chairman, Graduate Advisory Committee  
Date: \_\_\_\_\_

Approved:

**ANABELLA B. TULIN**  
Dean, Graduate School  
Date: \_\_\_\_\_

**Distribution of copies:** Graduate Student, Registrar, Major Department, Graduate School

\* Indicate N/A or NONE for fields not applicable