



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Rubie Jane M. Batis

For the Month of: June

Department: IHK

Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	8:00	12:00					1:00	2:00	3:00	4:00			6
2	8:00	12:00					2:00	3:00	4:00	5:00			6
3													
4													
5													
6													
7													
8													
9									3:00	4:00			1
10							2:00	3:00	4:00	5:00			2
11													
12													
13	8:00	12:00					1:00	2:00	3:00	4:00			6
14													
15	9:00	12:00					1:00	2:00	3:00	4:00			5
16	9:00	12:00					2:00	3:00	4:00	5:00			5
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
GRAND TOTAL												31	

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 CHARIS B. LIMBO Printed Name and Signature of Dept. Head
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Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.