

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	KNC BAYBAY PRINTING HOUSE	P.O No:	PO-GF-MOOE-2025-10-0752		
Address :	Baybay City, Leyte	Date:	16-Oct-25		
TIN:		PR No:	GF-2024-01-00105		
		Mode of Procurement:	SVP		
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte		Delivery Term: FOB-VSU Baybay			
Date of Delivery: Within 30 calendar days upon receipt of P.O.		Payment Term: As per cost of items delivered			
Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Sticker on Sintra Board Printing	lot	1	5,000.00	5,000.00
	Speccs:				
	a. Various designs totalling 35 sq. ft				
	b. Sticker on 1.5 mm sintra board				
	c. Matte, over lamination				
	d. At least 150 dpi CMYK				
	xxxxxxxxxx Nothing Follows xxxxxxxxxxxx				
	Purpose: For DDC Office use.				
	Intended: DDC				
TOTAL:					5,000.00
Total Amount in Words: FIVE THOUSAND PESOS ONLY					
Very truly yours,					
Conforme:		PROSE IVY G. YEPES			
Supplier's signature Over Printed Name		President			
Date					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available: _____		Date of ORS/BURS: _____			
NICK FREDDY R. BELLO Head, Accounting Division		Amount: _____			