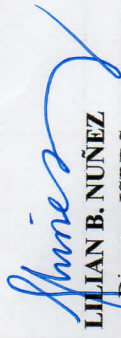


Individual Performance Commitment and Review Form (IPCR)

I, GENEROSO L. VEQUIZO, of the **INSTITUTE FOR STRATEGIC RESEARCH AND DEVELOPMENT STUDIES** commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July-December, 2021.


GENEROSO L. VEQUIZO
Ratee

Approved:


LILLIAN B. NUÑEZ
Director, ISRDS
January 15, 2021

MFOs/PAPs	Success Indicators	Tasked Assigned	Target	Accomplishment	Q ¹	E ²	T ³	A ⁴	Remarks
Administrative Support Services									
Efficient and customer-friendly frontline service	0% complaint from client served	Clients served	100% no complaint	90%	5	5	5	5	
Driving Services	Number of passengers delivered/ conducted safely ontime	conducted & fetched staff and visitors	300	40	4	4	4	4	Very few passengers due to travel restrictions.
Maintenance of vehicle	Number of times vehicle maintained/cleaned	maintained and cleaned vehicle	110	20	4	4	4	4	Less maintenance and cleaning needed due to less travels/use of vehicle.
Others									
Maintenance of ISRDS building and lawn.	Number of times lawn maintained/ cleaned.	maintained and cleaned lawn	40	24	5	4	4	4.33	