

INDIVIDUAL FACULTY WORKLOAD
2nd Semester A.Y. 2024 - 2025

NAME OF FACULTY	ACADEMIC POSITION	EMPLOYMENT STATUS
Jerome O. Arribado	Instructor II	Permanent

I. INSTRUCTION
A. ACTUAL TEACHING

						Class Days (X – Lecture; L - Laboratory)						RM	WLU**
Time	Course No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	T H	F	S		
7am-8am	AnSc 22	Introduction to Livestock and Poultry Production	2	2	24	X			X				2.66
7am-10am	AnSc 22n	Introduction to Livestock and Poultry Production	3	1	31			L					2.73
1pm-4pm	AnSc 22n	Introduction to Livestock and Poultry Production	3	1	30			L					2.4
TOTAL													7.79

*put superscript – "T" if team-taught

*put footnote below the table indicating how many teachers are team teaching the course

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. (Attach separate sheet if necessary).

B.1 Undergraduate

Names	Adviser	SRC Chairperson	SRC Member	WLU
De Paz, Rhelmae C.	✓			0.5
Escoril, Jiselle Mae S.	✓			0.5
Lapiz, Jenelyn G.	✓			0.5
Viojan, Archiel	✓			0.5
Mondal, Joanna P.	✓			0.5
Jomadio, Christine May P.	✓			0.5
Guzman, Noelle Deborah Mercedes C.		✓		0.25
Ricaña, Marissa		✓		0.25



Campo-amor, Jayboy B.		✓		0.25
			TOTAL	3.75

B.2 Graduate				
Names	Adviser	GAC Chairperson	GAC Member	WLU

II. RESEARCH						
Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU
Characterization and Quality Assessment of Locally Made Biofertilizers, Study 3: Evaluation of Locally Made Biofertilizers to Selected Vegetable Crops (Soil Culture)	Study Leader	January 21, 2025	December 31, 2025	without	without	2.0
TOTAL						2.0

Note: List only those with official appointment from the University President.

III. EXTENSION						
Title of the Project/Activity	Involvement	Date Started	End Date	Research/ Extension Assistant (with/without)	Honorarium (with/without)	WLU
Participatory Eco-Farming Program for the Visayas	Project Leader			With	without	4.0
ANIMAL LIFE (Livestock Improvement and Farm Extension)	Project Component Leader			With	without	3.0
TOTAL						7.0

Note: List only those with official appointment from the University President.

IV. PRODUCTION (IGP and other university projects)						
Title of the Project/Activity	Involvement	Date Started	End Date	Production Assistant (with/without)	Honorarium (with/without)	WLU
Integrated Eco-FARMI IGP	Project Manager	Jan 2, 2025	Dec 31, 2025	with	without	5.0
TOTAL						5.0

Note: List only those with official appointment from the University President.

V. RELATED ACTIVITIES		
1. Student Consultation/Counselling	No. of Students	WLU
A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted (0.2/student, max.3.0)	1	0.20

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.

Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.

B. As Academic Adviser (Provide list of students as a separate sheet) (0.25/yr level)				
Archie Viojan (4th Year)			1	0.25
C. As DBGF, Dormitory Adviser, Organization Adviser				
D. As Course Professor/ Instructor (min. of 2 hrs/wk= max.1 WLU)				
Day	Time			
Monday	8am-12nn		60	1
Thursday	8am-12am			
Friday	1pm-4pm			
TOTAL				1.45

2. Coordination of Classes (max.- 2wlu)		
Subjects (Course No. & Descriptive Title)	No. of Faculty	WLU

Note: Only for subjects with 3 or more sections handled by 3 or more teachers

3. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0)	Department	College	University	WLU
Eco-FARMI Personnel Committee	C			0.2
Eco-FARMI Honor, Awards, and incentives Committee	C			0.2
Eco-FARMI Field Practice/OJT Committee	C			0.2
Eco-FARMI Grievance Committee	C			0.2
FAFS Extension Coordinator		C		0.5
FAFS Booth Preparation Committee		C		0.5
TOTAL				1.8

4. Other Assignments Approved by the University				
a. Technical Working Group on Farming System Commodity			M	0.5
b. Guest Accommodation and Billeting Committee (International Agri-Life and Bio-Resource Symposium)			M	0.5
TOTAL				1.0

Note: List only those with official appointment from the University President.

VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)	
Institute Head	5.0
TOTAL	5.0

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	7.79
	Student Advising	3.75
II. RESEARCH		2.0
III. EXTENSION		7.0
IV. PRODUCTION		5.0
V. RELATIVE ACTIVITIES	1. Student Consultation/Counselling	1.45
	2. Coordination of classes (maximum = 2.0)	-
	3. Committee involvement (maximum = 5.0)	1.8

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.

Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.

	4. Other Assignment Approved by the University	1.0
VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		5.0
	OVER-ALL TOTAL	34.79

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

**Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.*

****WLU – Workload Unit**


JEROME O. ARRIBADO

Name and Signature of Faculty

Date: 02/25/25

Recommending Approval:

MANUEL D. GACUTAN, JR.

Department Head

Date: _____

SUZETTE B. LINA

FAFS Dean

Date: _____

*

Director for Academic Affairs

Date: _____

*

Chancellor

Date: _____

Reviewed by:

SANTIAGO T. PEÑA, JR.

Vice President for Research, Extension and Innovation

Date: _____

GLENN G. PAJARES

Vice President for Planning and Development

Date: _____

Approved:

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: _____

**For Component Colleges add the DAA and Chancellors under recommending approval*

**For signatories heading two offices, indicate the two positions below the signature to be accomplished in 3 copies*

Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.

Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.