

18 May 2023

DR. ELWYN JAY V. YU
CHIEF MEDICAL OFFICER
Visayas State University

Dear Dr. Yu,

The VSU ROTC Unit is preparing for the Regional Annual Administrative Tactical Inspection (RAATI) - a yearly activity of the RESCOM which entails actual inspection of all activated Army ROTC units. The inspection aims to test the degree of administrative, unity management, proficiency, and quality of training attained by the Corps of Cadets of the unit. Moreover, it intends to test the operational readiness of the ROTC units and allow the students to experience the real meaning of basic soldiery.


The VSU Reserve Officers Training Corps (ROTC) Unit, Visca, Baybay City, Leyte will be having its **ROTC – Instruction on Saturday 20 May 2023**.

In this connection, we would like to request from your good office the availability of **1 Spine Boards** to be use during the said event. This equipment will be handled properly and returned immediately.

We hope that this request merit your consideration and approval.

Thank you very much and more power.

Very respectfully yours,



NOEL A CAGASAN
LTC GSC (INF) PA
Commandant, VSU – ROTCU

Approved by:

DR. ELWYN JAY V. YU
CHIEF MEDICAL OFFICER
Visayas State University